

**Records of the Texas Research Institute of Mental Sciences
Institutional Collection No. 15 of the
John P. McGovern Historical Collections and Research Center
Houston Academy of Medicine - Texas Medical Center Library
1133 John Freeman Blvd.
Houston, Texas 77030
Compiled by Joan R. Ferry, March 1987**

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I. Introduction.

The Texas Research Institute of Mental Sciences (TRIMS) existed as the research and training arm of the Texas Department of Mental Health and Mental Retardation from 1957 to 1985. In May 1985 the Texas Legislature voted to discontinue funding for TRIMS. The following month, Dr. Mary Winkler, Archivist for the Houston Academy of Medicine/Texas Medical Center Library, contacted Dr. Joseph Schoolar, Director of TRIMS, concerning acquisition of the TRIMS papers. An agreement was reached for their transfer to the Archive, and a faculty committee at TRIMS, appointed by Dr. Schoolar, assisted in their organizing and transfer, which took place prior to TRIMS' closing on August 31, 1985. The collection, which measures 40 linear feet, consists largely of files from the Director's office documenting the research, training, and patient care functions of TRIMS.

II. History.

The Texas Research Institute of Mental Sciences (TRIMS) was created by the 55th Legislature in 1957. Known originally as the Houston State Psychiatric Institute, its basic mission was to act as the primary research and training arm of the Texas Department of Mental Health and Mental Retardation (TDMHMR). William P. Lhamon, M.D., served as the first director of the original Institute, which was composed of a group of scientists and teachers representing psychiatry and the related fields of psychology, biochemistry, sociology, and biophysics. Operating as a pilot project sponsored by Baylor College of Medicine and the Texas Medical Center, the group moved in 1961 from temporary housing on Baldwin . Street to the Texas Medical Center. In 1967, the Institute acquired its present name. At this time, the original research and training mission was altered significantly as TRIMS became a major service provider for patient care. Joseph C. Schoolar, Ph.D., M.D., became Director in 1972, serving until the Institute closed in 1985.

Research activities at TRIMS were determined by examining the needs of the current patient population of TDMHMR and the community needs of the State of Texas. Areas in which research was conducted included schizophrenia and alcohol and substance abuse, which were at that time the most frequent primary diagnoses in the patient population. In addition, research was conducted in such diverse areas as neuropsychopharmacology, gerontology, neuropsychology, child development, and the behavioral sciences.

TRIMS maintained affiliations with Baylor College of Medicine and the University of Texas system at Houston, offering training programs in psychiatry and clinical and experimental psychology. In addition, programs were offered in social work, public health, psychiatric nursing, occupational therapy, and pastoral counseling. TRIMS conducted continuing medical education programs and served as the governing agent for these programs throughout the TDMHMR system. An annual symposium was held at TRIMS on subjects of current interest, including congenital mental retardation, drug dependence, adolescent psychiatry, aging, and violence. The Clinical Research Division of TRIMS provided treatment for more than 7,000 patients a year, both at the inpatient unit at Center Pavilion Hospital and at numerous outpatient clinics.

Funding for TRIMS was discontinued by the Texas Legislature in the spring of 1985, and the Institute closed in August of that year. Research and training functions were transferred to the Mental Science Institute of the University of Texas Medical School at Houston, which took over the TRIMS building in the Texas Medical Center. Patient care became the joint responsibility of the University of Texas system and the Harris County Mental Health and Mental Retardation agency, and plans were drawn to construct a jointly-administered hospital for these patients, to open in 1987.

III. Organization.

This collection was maintained largely as it was presented, with folder headings remaining as received. Some duplicate material was discarded, and some items removed to other institutional collections, as noted in the Inventory.

The TRIMS collection is divided into nine series:

- I. Organization and Administration.
- II. Training and Treatment Programs.

- III. Correspondence.
- IV. Professional Organizations.
- V. Meetings and Symposia.
- VI. Texas Department of Mental Health and Mental Retardation.
- VII. Houston Psychiatric Hospital.
- VIII. Architectural Drawings.
- IX. Miscellaneous.

IV. Inventory. **Restrictions may apply.

SERIES I: Organization and Administration

BOX I

Folder:

1. TRIMS Constitution, Bylaws, Rules and Regulations. Dec. 1972 and March 1974.
2. TRIMS - 1959.
3. TRIMS - 1960.
4. TRIMS - 1961 (Except dedication Feb. 3, 1961).
5. TRIMS - Dedication, Feb. 3, 1961.
6. TRIMS - 1962.
7. TRIMS - 1963.
8. TRIMS - 1964.
9. TRIMS - 1965.
10. TRIMS - 1966-1967.
11. TRIMS - 1968. Includes copies of Medical Records and Annals, v. 61, nos. 9 and 10: 1968, featuring papers on TRIMS.
12. TRIMS - 1969.
13. TRIMS - 1970.
14. TRIMS - 1972.
15. TRIMS publicity - 1974.
16. Miscellaneous Historical Material (undated).
17. Administration. 1975.
18. Table of Organization (Clinical Services & Committees). Undated.
19. JCS Linkages.
20. Correspondence - Inter Office. Correspondence 1973-74.
21. Director's Information System. Correspondence 1981.
22. Management Information Service.
23. MBO Plan (Director's Office). (Management by Objectives.)1981-82.
24. Service Information Management System. (SIMS). Correspondence.1982.
25. "Mandel Memorandum." June 1971.
26. Clinic Reorganization.
27. Training Supervision. Correspondence 1979-80.

BOX 2

28. Office of Prevention. Case Management Project - Penelope Carragone. Correspondence 1983.
29. Public Responsibility - Consent Committee. 1974-75.
30. DHSC Minutes. (Division Heads and Section Chiefs.) March 1980 - Aug. 1984.
31. Executive & Planning Committee. Correspondence 1975-1983.
32. Division Heads - to Commissioner. Monthly Activities Report. 1981-82.
33. Research Council 8/4/81-.
34. Research Council. Correspondence 1982-83.

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35. JCS - 4th Annual Report to Staff. 1/5/77.
36. Annual Report - 1966-1967.
37. Annual Reviews - TRIMS (1978).
38. Report to the Staff. 5th Annual - May 16-17, 1978.
39. Medical Records - Miscellaneous. Correspondence 1973-74
40. Medical Records - Problem Oriented Film Material - TRIMS 8/17/73.
41. Medical Records 1975-. Miscellaneous correspondence 1973-1976, Medical Record Audit - Utilization Review Committee.
42. Medical Records, Patient Data. Linda Bond, R. R. A. Correspondence 1978-79.
- * 43. Medical Records, Patient Data. Correspondence 1980-81. 44. Quality and Standards Section (formerly Program Evaluation Section). Correspondence 1974-77.
45. Quality Assurance/Standards. Dr. S. Bafus. Correspondence 1981-82.
46. Quality Assurance/Standards Compliance. Correspondence 1977-79.

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47. E. C. Blythe - Briefings. CORRC Research Status Visits, etc. Correspondence 1977-78.
48. Patient Visits - Cost-per-Client-Visit. Correspondence 1977-79.
49. Research Advisory Council (Nominations). Correspondence 1982.
50. TDMHMR Medical Advisory Committee. Correspondence 1981-84.
51. Medical Advisory Report. 1982.
52. JCAH for Future Compliance. 1981.
53. Response to MAC Recommendations. (Medical Advisory Committee.) Correspondence 1981.
54. State MR Advisory Board TRIMS Visit 7/9/82.
55. Commissioner's Annual Review (1981).
56. Commissioner's Site Visit (1982).
57. Legislature's Visit to Medical Center. March 1979.
58. Statistical Information - Mental Health. 1973. 59. Comprehensive Health Planning.
60. General. Psychiatry Research Institute. Correspondence 1983.
61. Texas Rehabilitation Commission. Correspondence 1976.

- 62. Texas Dept. of Community Affairs. Correspondence 1981-82.
- 63. Texas Dept. of Community Affairs. Correspondence 1983-84.

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- 64. Program Change Approvals. 1981-82.
- 65. Action Suspense. Correspondence 1981-82.
- 66. Proposed Program Changes. (From Program Reviews). 1975.
- 67. Definition of Program Evaluation (Jack Franklin) - Copies. Correspondence 1978.
- 68. Program Evaluation 1976 - General.
- 69. Evaluation. Correspondence 1978-79.
- 70. Evaluation - SamoraJski (Neurobiology of Aging - Annual Evaluation. 1976).
- 71. Evaluation - Research Ward. (Cassard). 1976.
- 72. Evaluation - 1976. (Psychophysiology - Moure/Bowlin).
- 73. Evaluation 1976. Administration.
- 74. 1976. Evaluation - Psychophysiology (Dossett).
- 75. Evaluation - Dr. Ho. (Neurochemistry and Neuropharmacology Research.) 1976.
- 76. Evaluation - Research & Information Analysis Section (Burch). 1976.
- 77. Evaluation 1976 - Metabolism Research - Johnson.
- 78. Evaluation - 1976. Fenimore. (Instrumental Analysis Section.)
- 79. Evaluation - Developmental Services. 1976.
- 80. Inpatient Services - Evaluations. May 1976.
- 81. Program Evaluation - Drug Abuse Section. 1976.
- 82. Evaluation - Johnstone. (Out-Patient Division.) 1976.
- 83. Evaluation - Geriatric Services. 1976.
- 84. Evaluation - 1976 - Psychology.
- 85. Evaluation 1976 - Neuropsychopharmacology - Altshuler.
- 86. Evaluation 1976 - Animal Colony.
- 87. Evaluation 1976 - Early Childhood Services.

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- 88. Library Information - Oct. 1972. Correspondence 1971-74. Removed to Institutional Collection #I: HAM/TMC Library Annual Report: September 1972 - August 1973; New Titles & News 15 (February 1974).
- 89. Library Information. Correspondence 1979.
- 90. Library. Correspondence 1982.
- 91. Substance Abuse Librarians. Jane Bemco. Correspondence 1978.
- 92. Texas Medical Center Library. Correspondence 1974-75.
- 93. Ref.: Diseases in the Bible.
- 94. Audio-Visual 1976-77. Correspondence 1976-78.
- 95. Audio-Visual Department. Mike McGuyer. Correspondence 1976-79.
- 96. Public Information & Communications. Correspondence 1972-76.
(5 photographs removed to Historical Research Center.)
- 97. Public Information. Lore Feldman. Correspondence 1978-79.
- 98. Administration. Publications & Information. Lore F. Correspondence 1983-84.

99. Emissary (The).- Institute Monthly Paper. Correspondence 1971-74. (Copies of Emissary 1970-74 removed for filing with rest of collection.)
100. Special Services. J. Ray Hays, Ph.D. Correspondence 1979.
101. News Articles. 1982.
102. TRIMS - Packet "What Is TRIMS?"
103. Demonstration Projects. Correspondence 1981.
104. Administration. Volunteer Services. Mynette Lee. Correspondence 1984.
105. Volunteer Services. Correspondence 1976-78.
106. Volunteer Services. Carol Walser, B.A. Correspondence 1978-81.
107. Dr. Eugen Kahn. Correspondence 1961-76. (Photos removed to HRC)
108. The Eugen Kahn Room. (Board Room - Information.) Correspondence 1971-72.
109. Donations & Memorial Gifts. Acknowledgements. Correspondence 1974-78.
110. Rep. Denton File - 4/17/79. (Per Phone Inquiry.)
111. D.A.R.E. Project - Houston 1973. (Drug Abuse Reaches Everyone.)

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112. Medical Staff - Active. (TRIMS Roster - July 1974.)
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114. Appointments/Separations/Changes. 1981.
115. Consultant Staff. Correspondence 1979.
116. Personnel. Correspondence 1975-79.
117. Personnel. Correspondence 1974-79.
118. Personnel Memos. Correspondence 1981-82.
119. Personnel Memos. 1982-83.
120. Employee Attitude Survey. Undated.
121. Awards and Certificates - Standardization. Correspondence 1971.
122. Commendation Awards Information. Correspondence 1974.
123. Holidays. Correspondence 1973-74.
124. Educational Policy for Employees. Correspondence 1972.
125. Secretarial Seminar 1981.
- ** 126. Incidents - TRIMS. Correspondence 1972-74.
- ** 127. Incidents. Correspondence 1975-79.
128. Current Personnel Problems. Correspondence 1978-79.
129. JCS Hepatitis Blood Sample Report. Material 1980.
130. 1979 Grievances.
- ** 131. Grievances. 1981.
- ** 132. 1979 Client Abuse Cases.
- ** 133. Client Abuse Allegations/Other Personnel Complaints. Correspondence 1981-82.

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134. Equal Employment Opportunity. Correspondence 1973-74.
135. EEOC Complaints. Correspondence 1979.
136. Affirmative Action Plan. Correspondence 1975.
137. 1983 Fee Survey.
138. Consultation Fees. Correspondence 1973-74.

- 139. Private Practice Timesheets.
- 140. Merit Salary Increases. Correspondence 1973-79.
- 141. Department Salary Augmentation (Chest Hospitals). Correspondence 1982.
- 142. Salary Increases. Correspondence 1977-78.
- 143. Salary Survey (VA Pay Scale). Correspondence 1977-78.
- * 144. The Private Practice Question. Correspondence 1950-79.
- 145. Extramural Consultation.
- 146. Dual Employment. Correspondence 1971-74.
- 147. Dual Employment. Correspondence 1977.
- 148. Additional Compensation. Correspondence 1975-78.

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- 149. Curriculum Vitae - Miscellaneous.
- 150. Consultants 1975-. Material 1968-76.
- 151. Secretarial Applicants. Undated Material.
- 152. Applications. 1981-82.
- 153. Resignations. Correspondence 1981-82.
- 154. MRDD Division. Correspondence: J. Fletcher. Correspondence 1984.
- 155. MR/DD Applicants. 1984.
- 156. Recruitment Correspondence, TRIMS Biological Psychiatry, Clinical Psychopharmacology. Correspondence 1976-79.

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- 157. Administrative Division. Mr. Frank Womack, M.B.A. Correspondence 1978-79.
- 158. Audit Report - TRIMS. Correspondence 1973-74.
- 159. Audit Reports. Correspondence 1975-79.
- 160. 1981 Audit Report.
- 161. Financial Reports - FY 1973-74.
- 162. Legislative Budget Board. Correspondence 1980-82.
- 163. Prevention Budget (Dr. Franklin).
- 164. Budget. Correspondence 1979.
- 165. Budget Statement (1984-85).
- 166. Business Office Property, Budget & Grants. Mr. Hanacek, B.B.A. Correspondence 1978-79.
- 167. Business Office, Property; Budget & Grants. Correspondence 1980-81.
- 168. Insurance. Correspondence 1971-74.
- 169. Journals - Policy on Prepayment. Correspondence 1973.
- 170. Accounting. Correspondence 1979.
- 171. Purchasing, Supply & Reproduction. Nita Martin. Correspondence 1978-80.
- 172. Inventory. Correspondence 1976-79.
- 173. Property List (1981).
- 174. Plant Engineering, Communications, Security. Mr. Ragan. Correspondence 1978-79.
- 175. Plant Engineering, Communications. Correspondence 1980-81.
- 176. Maintenance. Correspondence 1976-78.
- 177. Energy Conservation Plan. Correspondence 1973-74.

178. Energy Consumption Report 1975-. Correspondence 1974-75.

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- 179. Fire Safety and Disaster Service Manual (Revision May 2, 1973). Correspondence 1972-76.
- 180. Construction Projects at TRIMS. Correspondence 1971-73.
- 181. Buie Building Material Co. Correspondence 1970.
- 182. Move to 15th Floor. 1970.
- 183. TRIMS Intensive Treatment Facility - Plans and Correspondence 1972-78.
- 184. TRIMS Intensive Treatment Facility - Plans and Correspondence 1979-81.
- 185. Bernard Johnson: Architectural Study 1974.
- 186. Bernard Johnson: Architectural Material 1973-75.
- 187. Bernard Johnson: Architectural Program May-June 1976.
- 188. Bernard Johnson: Schematic Design April 1977.

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- 189. Membership Fees & Dues. JCS. 1982-83.
- 190. JCS - Travel Info & Log. 6-24-81 to 10-1-81.
- 191. Travel Reports. 1981-82.
- 192. JCS. Travel 1982.
- 193. JCS - Travel - 1982.

- 194. Travel Information & Log. JCS. 1982-83.

- 195. Travel Reports. 1983-84.

- 196. Requisition Copies B17 & B17A. 1982-83.

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- 197. B-17 Greens. 1983.
- 198. Requisition Copies B17 & B17A. 1981-82.
- 199. Contracts and Agreements. List. 1983
- 200. Contracts/Agreements. Correspondence 1981.
- 201. Contracts - Pending. 1975-.
- 202. Contracts/Agreements - Misc. 1975-.
- 203. Affiliation Agreements. Correspondence 1978.
- 204. TRIMS & Assoc. for Advancement of Mexican Americans.
- 205. Attorney General Opinion. Correspondence 1972.
- 206. Agreement - Baylor/Austin State Hospital, and TRIMS. Correspondence 1973-76.
- 207. Baylor Affiliation Agreement. Correspondence 1973-76.
- 208. Contract - Brenham State School. 1974-75.
- 209. Agreement - Case de Amigos. 1975-.
- 210. Center Pavilion Hospital Corp. TRIMS Lease Contract. 1973, 1977.
- 211. Contract - Center Pavilion Hospital/TRIMS. 1975-.
- 212. Agreement - TRIMS & Children's MH Services. 1977.
- 213. Contract - Concerned Teens. 1975-.

- 214. Memorandum of Agreement - Ft. Bend County OECD-TRIMS. 1974.
- 215. Program Component Contract - Governor's Committee on Aging. 1975-.
- 216. H-CAP Project Contract. (Harris County Con-joint Alcoholism Programming Project, Inc.) Correspondence 1974.
- 217. Agreement - TRIMS and Harris County. 1976.
- 218. Harris County Hospital District. Agreement. 1974.
- 219. Contract - Harris County Probation Department. 1975-.
- 220. TRIMS-Harris County Senior Citizen Project (HCSCP). (Agreement.)1975.
- 221. Contract. MHMRA. 1975-.
- 222. Contract. HGAC-Aging Services Project. 1975-.
- 223. Inter-Agency Contracts. Correspondence 1979.
- 224. Contract - Ivory Tower. 1975-.
- 225. LAAM Contract. (Levo-Alpha-Acetylmethadol and Methadone.) Correspondence 1976.

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- 226. Legal Services (TRI Incidents). James A. Adkins, Chief. Correspondence 1970-74.
- 227. IA Contract - TRIMS & North Texas State Univ. 1976.
- 228. Agreement - St. Joseph Mid-Houston Community Mental Health Center.1975-.
- 229. Agreement - Technology Incorporated. Correspondence 1975.
- 230. Texas Department of Community Affairs Contract. Correspondence 1974-75.
- 231. TRIMS & TDMHMR (Re: Jenkins v. Cowley). Correspondence 1975.
- 232. State Department of Public Welfare. 1975-.
- 233. (Contract). Texas Medical Center Library. Correspondence 1974-75.
- 234. Agreement - Texas Medical Center Hospital Laundry Cooperative Association. 1975-.
- 235. Parking Agreement - Texas Medical Center, Inc. March 1974. 236. Texas Rehabilitation Commission. 1975-.
- 237. Title IV-A (Social Services Contract). Undated Report.

- 238. Agreement - University of Florida. 1975-.
- 239. Agreement - U of H Grad. School of Social Work/TRIMS. 1975-.
- 240. Agreement - University of St. Thomas/TRIMS. 1975-.
- 241. UT Contract (Re: Hall). Correspondence 1976.
- 242. Agreement - University of Texas Medical School. 1975-.
- 243. Agreement - UT School of Nursing & TRIMS. Correspondence 1976.

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- 244. Public Welfare, State Dept. of. Correspondence 1974-77.
- 245. Federal Register 1975-. Material 1974-75.
- 246. Legislation. Correspondence 1975-76.
- 247. Alcohol Withdrawal Permit. Correspondence 1969-80.
- 248. 1979 Legislative Bills.
- 249. Mental Health Association of Houston and Harris County. Correspondence 1974.

250. Mental Health and Mental Retardation Authority of Harris County - April 1973.
Correspondence 1971-74.

251. HEW Material from Ad Hoc Reviewing Committee April 1971. (JCS.)

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252. HEW - Reviews, etc. Sept. 1971.

253. Ad Hoc Review Committee Information. January 1972. Feb. 11, 1972.

254. HEW - Ad Hoc Review. April 19-21, 1972.

255. HEW - Ad Hoc Meeting Oct. 1972.

256. HEW - Ad Hoc Review Committee Material. Jan. 24-25, 1973. Trip to Washington.
JCS.

BOXES 17-25: Manuals, Handbooks, and Miscellaneous Publications.

BOX 17

Administrative Handbook. TRIMS: DASP. (Drug Abuse Services Program.) Jan. 1983.

Federal, State, and Program Directive and Services Book. Jan. 1983.

Case Management Procedures Manual. Jan. 1983.

Standard Operating Policies & Procedures Handbook. Office of Staff Development. 1985.

Medical and Emergency Procedures Handbook. Jan. 1983.

SOP Manual. Res. Div. Manual. Gerontology Manual. March 1980.

BOX 18

SOP Manual. Training Div. Jan. 1981.

Clinical Research Division. Adult Outpatient Services. Annual Reports. 1983-84. (4
notebooks.)

Revisions for Clinical Services. Division Policy and Procedures Manual.

Procedures Manual. Early Childhood Clinic. 1981.

BOX 19

MTTF. 1980. (Management Training Task Force.)

Research Council Minutes. 1981.

Standard Operating Procedures Manual. 1981.

Inpatient Executive Committee Meetings. Dec. 1976 - Feb. 1983.

Inpatient Medical Staff Meetings. Sept. 1978 - Feb. 1983.

BOX 20

SOP Manual. Clinical Research Div. (3 volumes.)

BOX 21

Administrative Orders. Rules of the Commissioner of Mental Health and
Mental Retardation Affecting Client (Patient) Care.

(3 vols.) Meetings, Seminars.

BOX 22

Memos. 1970-78.

Executive & Planning Committee. 1973-74. Positive
Performance Program.

TDMHMR - Manual of Basic and General Policies. Aug. 1984. Quality Assurance Staff Handbook.
TRIMS Safety Manual. Dec. 1984.

BOX 23

SOP Manual. Administration.
Early Childhood Procedures Manual.
HIH (Houston International Hospital) Pharmacy Policy and Procedures. Jan. 1975.
Infection Control and Employee Health Manual. Aug. 1975.

BOX 24

TRIMS Adult Outpatient Services. Staff Handbook. Sept. 1981.
Procedures - 1980.
Audit Report. Aug. 1982.
The Needs of the MHMR System. A Report on the Laity Lodge MHMR Workshop. Oct. 1979.
Psychology Procedures Handbook. April 1983.
TRIMS Timekeeping Procedures Manual. June 1982.
Annual Report of Clinical Services. Nov. 1974.
A Survey Study of the Morale of TRIMS Employees. Aug. 1983.
Needs for Mental Health Services in Harris County. Two reports: Aug. 1980 and Oct. 1981.
Inventory of Nursing Homes and Home Health Agencies. 1981.
TRIMS Telephone Directories - 1972-80.

BOX 25

Mental Health Needs Council. Minutes and Correspondence. 1974-79. (2 vols.)

SERIES II: Training and Treatment Programs

BOX I

1. Information - Training Programs. Correspondence 1979.
2. Training Reports (Monthly). Correspondence 1978.
3. Division Heads to Commissioner. Monthly Activities Report. Aug.-Dec. 1982.
4. Psychiatry Residency Program. Dr. Johnstone. Correspondence 1978-80.
5. Residency Training. E. E. Johnstone, M.D. Correspondence 1981-82.
6. Psychiatry Residency Program. Correspondence 1982.
7. Psychiatry Residency Program. Correspondence 1983-84.
8. Pre- & Postdoctoral Fellows Training Section. Beng T. Ho, Ph.D. Correspondence 1977-79.
9. Psychology Students. Correspondence 1978-80.
10. Gerontology Pre- and Post-Docs. Correspondence 1979-80.
11. Family Therapy Fellows. Correspondence 1976-78.
12. Grad Students/Pharmacology. 1981.
13. Social Work. Correspondence 1974-79.
14. Social Work Students (Training). Correspondence 1978.

15. Medical Sciences Training Section. Sergio Henao, M. D. Correspondence 1979-80.
16. Sam Houston State University Internship. Developmental Services. Correspondence 1976.
17. Child-Care Therapy Worker Trainees. Correspondence 1975-76.
18. Grand Rounds. 1981-82.
19. TRIMS Mental Health Training Seminars (Fridays). Material 1979-82.
20. Summer Students. Correspondence 1977-79.
21. Vivi Daniel - PGY5.
22. 1978-79 Pre-Postdoc Fellowship Training Evaluations.
23. Stone, Ed. M. (Rice Student). TRIMS '76. Correspondence 1976-77.
24. Dissertation Summary. John Randolph Strong. 1982.
25. Master's Thesis - Ronald B. Hoffman. U of Houston 1969.
26. George Keepers - BCM Elective Drug Abuse #509 (Medical Student). Correspondence 1976.
27. Freshman Research Project. Ronald Taska - Pharmacology. Alton Allen. 1968-69.
28. Trainee Certificates issued from 1975-1985.
29. Special Award Certificates. 1971-1985. G. Meeker.

BOX 2

30. Baylor. Correspondence 1968-74. (Baylor Internship & Residency Programs Catalog removed to Institutional Collection 16.)
31. Baylor College of Medicine Board of Trustees. Material 1969-71.
32. Baylor - Department of Pharmacology. (Bulletin, 1971-73: removed to Institutional Collection 16.)
33. Baylor College of Medicine Psychiatry Department. Correspondence 1973-74.
34. Baylor Personnel. Correspondence 1972-73.
35. Baylor - Residency Program. Correspondence 1973-75.
36. Baylor Students. Correspondence 1977-79.
37. Graduate School of Biomedical Sciences (Univ. of Texas at Houston). Correspondence 1974.
38. University of Texas - Psychology Internship. Correspondence 1984.
39. Hermann Hospital - Psychiatry Section. (Removed to Institutional Collection 119: Hermann Hospital Medical & Dental Staff Bylaws and Rules & Regulations (June 1973); and Report of 1973 Medical Staff Annual Meeting, Nov. 1973.)
40. Houston International Hospital. Correspondence 1974-75.
41. Institute of Religion. Correspondence 1973-74.
42. Institute of Religion. Correspondence 1975-79.
43. Methodist Hospital. Correspondence 1973-74.

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44. TRIMS Phone Calls - Requests for Information or Treatment. Correspondence 1978-79.
45. Live Broadcasting. Correspondence 1978.
46. TRIMS Educational Film. Correspondence 1979.
47. TRIMS in the Community. Correspondence 1978-79.
48. Concerned Teens, Inc. Correspondence 1973.

49. Ingrando House (Concerned Teens). Correspondence 1972-75.
50. Ingrando House. Correspondence 1974.
51. Ingrando House 1975-.
52. Ivory Tower Halfway House. Procedural Manual - Wm. Dailey. 10/1/73.
53. Child Guidance Center (Family Crisis). Dr. Tarnow. Correspondence 1982.
54. Who Cares, Inc. Correspondence 1974.
55. Can-Do-It. Correspondence 1976-79.
56. Community Psychiatry. Correspondence 1973.
57. Damage. (Drug Advisory Management Executive Group.) Correspondence 1973-74.
58. Epidemiology (Dr. Franklin). Correspondence 1981.
59. Haight-Ashbury District - San Francisco. Correspondence 1973.
60. Handicapped Children. Correspondence 1973.
61. Health Services Study Group. March 1973.
62. Menninger Clinic (Brochure).
63. A Preventive Planning Service for Divorcing Families of School Aged Children. Correspondence 1978 and undated report.

BOX 4

64. Office of Continuing Education - Misc. Correspondence 1977-85.
65. Continuing Education Section. Linda J. Webb, Dr. P.H. Correspondence 1978-80.
66. Office of Continuing Education. Correspondence 1981-82.
67. Teleconferencing. Correspondence 1981-82.
68. DSM-III Teleconferencing. Correspondence 1981.
69. AIMS Scale. (Abnormal Involuntary Movement Scale.) Correspondence 1983-84
70. C. E. Grant. (Continuing Education.) Correspondence 1975.
71. Statewide Continuing Education Committee. Correspondence 1978-80.
72. Continuing Education Minutes FYI 1983.
73. FY 184 - CE Staff Minutes.
74. Continuing Education Curriculum Outline for Dental Personnel in TDMHMR. Correspondence 1976-79.

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75. Research Division. Correspondence 1974-78.
76. Research Division. Neil R. Burch, M. D. Correspondence 1978-79.
77. Research Division. Correspondence 1973-78.
78. Research Team. Rick Allen, Dr. P.H., Coord. Correspondence 1978-79.
79. Research & Laboratory SVCS. 1975.
80. Publications - TRIMS. April 1971 to May 1972. Material 1969-72.
81. Staff Publications. Correspondence 1981-82.
82. Alcoholism: Development. Correspondence 1978.
83. Animal Colony. George Huebner. Correspondence 1971-73.
84. Animal Colony. Correspondence 1974-77.
85. Animal Colony. Correspondence 1978.
86. Dept. of Basic Research. Neil R. Burch, M. D. Correspondence 1978-79.

87. Behavioral Neurochemistry Research Section. Robert C. Smith, M.D., Ph.D. Correspondence 1978-79.
88. Behavioral Sciences Section. Kenneth S. Solway, Ph.D. Correspondence 1979.
89. Clinical Research Ward. Correspondence 1976-78.
90. Dept. of Clinical Research. James L. Claghorn, M.D. Correspondence 1979.
91. Clinical and Sociological Research. 1975.
92. Clinical Research Division. Child Development Clinic. (K. Lewis). New - Mental Health Director. Correspondence 1983.
93. Endocrinology Research Section. Louise L. Hsu, Ph.D. Correspondence 1979.
94. Information Analysis Research Section, Bernard Saltzberg, Ph.D. Correspondence 1979.
95. Molecular Pharmacology. Joseph C. Schoolar, Ph.D., M.D. Correspondence 1979.
96. Neurochemistry & Neuropharmacology Research Sections. Beng T. Ho, Ph.D. Correspondence 1978-79.
97. Neuropsychopharmacology Research Section. Harold L. Altshuler, Ph.D. Correspondence 1978.
98. Psychophysiology Research Section. Neil R. Burch, M.D. Correspondence 1978.
99. Psychosomatic Research Section. Roy J. Matthew, M.D. Correspondence 1978-79.
100. Schizophrenia Presentation. Correspondence 1981.
101. Research Projects at TRIMS - '75-'76.
102. Research - Proposed 1977.

BOX 6

103. Research Policy for TDMHMR - Working Copy. Correspondence 1975.
104. Research Committee: DD-MR Research at TRIMS (Skarnulis, et al). Correspondence 1980-84.
105. Commissioners' Rules .20 & .21 Re: Research. Correspondence 1976-78.
106. Research in Human Subjects. Correspondence 1976-78.
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59. Gould, Dr. Madelyn.

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63. Hall, Richard, M.D.
64. Harris, Forrest D., M.D.
65. Hartford, James, M.D.
66. Hennigh, Lucretia.
67. Herrera, Eduardo A.
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74. Imperi, Lillian Louise.
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77. Johnstone, Dr. Edwin E.
78. Justice, Blair (Dr.).
79. Kilbey, Marlene.
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81. Kleen, Juergen F., M.D.
82. Koscho, Eileen G.
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- 111. Schoolar, Joseph C., Ph.D., M.D., Director.
- 112. Schoolar, Joseph C., Ph.D., M.D., Director.
- 113. Schoolar, Joseph C., Ph.D., M.D., Director. Memos.
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- **116. Schoolar, Joseph C., Ph.D., M.D., Director. Memos to.

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- 118. Reading File FY 1979-80.
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- **122. Reading File - FY '81-'82.
- **123. Reading File (March-Sept.) 1982.
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3. Contributions - 1968 Symposium.
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41. Publications.

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43. Report of Gifts, Grants and Donations Received during FY 1975.

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SERIES VII: Houston Psychiatric Hospital

BOX 1

1. HPH - Miscellaneous Correspondence. 1981-82.

2. TRIMS 10 Year Facilities Construction and Development Plan (HPH Misc. Information). Correspondence 1980-81.
3. Houston Psychiatric Hospital. Subcommittee. Correspondence 1982-84.
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8. Houston Psychiatric Hospital. Correspondence 1981-82.
9. TMA Computer Run on Harris Co. Psychiatric Beds. Correspondence 1982.

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10. Public MH Care System for Harris County (Proposal). Correspondence 1982-83.
11. Departmental Assurances. Correspondence 1982.
12. Certificate of Need (HPH). Correspondence 1981-82.
13. Task Force on New Construction Site. Correspondence 1981.
14. HPH Operating Agreement. TDMHMR and UT. 1983.
15. Houston Psychiatric Hospital. Prior to FY 1984. Correspondence Jan. 1981-April 1982. (3 folders.)
16. Houston Psychiatric Hospital. Prior to FY 1984. Correspondence June-Aug. '82.
17. Houston Psychiatric Hospital. Prior to FY 1984. Correspondence Oct. 1982-April 1983.

SERIES VIII: Architectural Drawings

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- TRIMS Proposed Intensive Treatment Center - Preliminary Plans. Jan. 1978.
- TRIMS Intensive Treatment Center. Plans.

BOX 2

- TRIMS MH/MR Psychiatric Hospital. Site Plan.
- Psychiatric Hospital - Site Plan; Scheduling/Budgeting Plan.

BOX 3

- Texas Medical Center Base Map, with Boundary Lines & Planimetric Features. Nov. 1960

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- New Intensive Treatment Center. Feb. 1978.

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