

IC087 Beta Beta

Inventory 2016 November (ASD); 2018 April (ASD); 2021 February (ASD)

Notes: Philip Montgomery stated that this collection comprises contributions from multiple people. It is not organized but the materials are generally in very good condition and most things were in folders with labels. A few items that were loose in boxes were given folders and labels for the sake of identification, protection, and context; otherwise, this inventory uses the labels that were on the folders when the collection was donated, as they were written by the donors. Due to time constraints, where labels had been provided by the donors, I took them at their word and did not ascertain that the contents matched the folder heading. There are multiple plastic keepsakes, vinyl binders, and photo albums that will need to be addressed before their condition deteriorates.

Folder labels that included abbreviations or Greek letters are written out but indicated by [brackets].

Box 1:

- Folder 1: STT business meeting, 1995-1996
- Folder 2: Treasurer report originals, 01-03
- Folder 3: Sigma Theta Tau guidelines and minutes, 1996-1997
- Folder 4: Beta Beta annual business meeting, 1996-1997
- Folder 5: SST-magazine Image and Reflection
- Folder 6: Sigma Theta Tau Reflections magazine, 1990-1991
- Folder 7: Sigma Theta Tau 6-25-91
- Folder 8: Reflections [magazine]
- Folder 9: Bylaws
- Folder 10: Bylaws information, 1999, 2000, 2001
- Folder 11: 2001-2003 bylaws review
- Folder 12: Bylaws
- Folder 13: Beta Beta bylaws
- Folder 14: [no label – something about a signature card update]
- Folder 15: Expense voucher forms
- Folder 16: [more bylaws stuff]
- Folder 17: Dual member forms
- Folder 18: Faculty membership intent forms
- Folder 19: Graduate membership intent forms
- Folder 20: Undergraduate membership intent forms
- Folder 21: Beta Beta dual member forms
- Folder 22: Community leader membership intent forms
- Folder 23: Eligibility – graduate nurses (non-stud[ent]s, non-faculty)
- Folder 24: Minutes
- Folder 25: Sigma Theta Tau conference calls
- Folder 26: SST 2001 guidelines for chapter administration and governance
- Folder 27: Annual business meeting, March 14, 2001

Folder 28: Sigma Theta Tau Houston
Folder 29: Awards 1999-2000
Folder 30: "Attendance, Anne Young presiding . . . "
Folder 31: Calendar for 1999-2000, 2000-2001
Folder 32: Annual business meeting, March 10, 2000
Folder 33: Bylaws committee
Folder 34: Sigma Theta Tau Houston
Folder 35: Nursing
Folder 36: 30-year certificate, needs framed
Folder 37: Beta Beta 30th anniversary publicity
Folder 38: Agendas and minutes 1999-2000, 2001
Folder 39: Officers handbook

Box 2:

Folder 1: Governance resources
Folder 2: Report of annual membership renewal fees 1989-1990
Folder 3: Schedule of cash balance, June 30, 1983
Folder 4: Schedule of cash balance, June 30, 1981
Folder 5: 2003 International Awards for Nursing Excellence, Sigma Theta Tau
Folder 6: Financials, 1981-1983
Folder 7: Schedule of cash balances, 1985 and 1986
Folder 8: Schedule of cash balances, 1987
Folder 9: Chapter bylaws, 1999-2001
Folder 10: Beta Beta business, folder 1 of 2
Folder 11: Beta Beta business, folder 2 of 2
Folder 12: Beta Beta bylaws, presentations, and business, folder 1 of 2
Folder 13: Beta Beta bylaws, presentations, and business, folder 2 of 2
Folder 14: Beta Beta chapter charter members, May 2, 1970, copy of original
Folder 15: Insurance information, 2003
Folder 16: Beta Beta induction ceremony
Folder 17: New members induction, procedures, 2002
Folder 18: Beta Beta financials, restricted
Folder 19: 1981
Folder 20: Research day, 1982
Folder 21: Research, 1990s; membership, 1983
Folder 22: Research day, 1984
Folder 23: 1980
Folder 24: 1979
Folder 25: 1993
Folder 26: 1980s – 1990s
Folder 27: University of North Carolina, Chapel Hill, packet
Folder 28: Sigma Theta Tau International 34th biennial convention, 1997

Box 3: Adrian's box

- Folder 1: Red binder of Sigma Theta Tau, Beta Beta chapter, material from the 1960s and 1970s.
- Folder 2: Virginia Henderson poster in cardboard mailing tube
- Folder 3: White vinyl photo album
- Folder 4: Light purple folder, Research Conference, Beta Beta Chapter – Houston, March 06, 1992
- Folder 5: "Insignia and rituals of STT"
- Folder 6: other material, 1960s –1990s
- Folder 7: Other small items: Star-shaped 1992 keepsake, purple rubber bracelets, STT 75 years paperweight in brown box
- Folder 8: Packet of photographs

Box 4: Adrian's box

- Folder 1: Metal box "charter members Beta Beta chapter, Houston"
- Folder 2: Small purple acetate satin banner
- Folder 3: Sigma Theta Tau Fast & Fit Cookbook
- Folder 4: Large nylon or acetate banner
- Folder 5: Framed certificate of commendation, 1999
- Folder 6: Chapter signature book (brown vinyl)
- Folder 7: Small album (white vinyl), signatures of charter members, 1970
- Folder 8: Pictures 2005-2006
- Folder 9: Certificates for Cheryl Lindy and Peg Reiter (purple folder)
- Folder 10: Abstracts of the first annual nursing research conference, 1981
- Folder 11: Light purple folder, Research Conference, Beta Beta Chapter – Houston, March 06, 1992
- Folder 12: Schedule of cash balances, June 30, 1988
- Folder 13: Newsletters
- Folder 14: Programs and other material

Box 5:

- Folder 1: Blue binder, Chapter Leader's Resources
- Folder 2: Schedule of cash balances, June 30, 1994
- Folder 3: Light blue binder, finances, June 30, 1990
- Folder 4: Blue binder, scrapbook, with loose folders tucked inside
- Folder 5: Gray binder, financial report, June 30, 1995
- Folder 6: 1991-1992

Box 6:

- Folder 1: Sigma Theta Tau, early 1980s
- Folder 2: [Sigma Theta Tau] general information
- Folder 3: General info.

Folder 4: Policy/procedure guide
Folder 5: [Sigma Theta Tau] ordering supplies
Folder 6: Price list
Folder 7: Postal arrangements
Folder 8: Postal arrangements
Folder 9: Bylaws, 1979-1980
Folder 10: Sigma Theta Tau nominating committee, 1982
Folder 11: Nominating Chair packet
Folder 12: Envelope – resources for nominating chair
Folder 13: Envelope – resources for secretary
Folder 14: Envelope –resources for bylaws chair
Folder 15: STT-Logos
Folder 16: STT member news form
Folder 17: Doctorate report form
Folder 18: Sponsors guide – application
Folder 19: STTI: Products
Folder 20: Sigma Theta Tau 1998-1999
Folder 21: Envelope - STT “stuff” to Betty from Brenda
Folder 22: STT transfer forms
Folder 23: Bylaws 1996-1997
Folder 24: Financial, 1999-2000
Folder 25: Financial, 1997-1999
Folder 26: Financial report (gray folder)
Folder 27: STT dues billing 1995-1997
Folder 28: Budget information 1999-2000, treasurer’s report, financial committee
Folder 29: Financial 1999-2000
Folder 30: Beta Beta budget
Folder 31: Certificate of insurance
Folder 32: 1990s
Folder 33: Financial report 7-1-96 – 6-30-97
Folder 34: [Sigma Theta Tau] executive board meeting, 3-7-91
Folder 35: Membership intent form – graduate student
Folder 36: “STT community appl”
Folder 37: “Current reports” 1992
Folder 38: “A Beginning . . .” Nursing Honor Society history
Folder 39: Officer handbook
Folder 40: video sign-out sheet
Folder 41: STT: Region 3 meeting minutes
Folder 42: Leadership team transition
Folder 43: Meeting minutes
Folder 44: [Sigma Theta Tau] minutes of executive board meetings 1988-1989, 2nd VP Linda

Bullock . . .

Folder 45: [Sigma Theta Tau] mailing labels, 2-15-93
Folder 46: STT board meeting 8-26-92
Folder 47: Vice president's packet
Folder 48: Officer's handbook (red ink)
Folder 49: Sigma Theta Tau minutes, 1991-1992
Folder 50: Purple booklet: 23rd biennial convention
Folder 51: Green booklet – Distinguished lecturer program, 1998-1999
Folder 52: IMAGE Journal of nursing scholarship, First quarter 1997
Folder 53: Reflections, third quarter 1998
Folder 54: Purple booklet – Sigma Theta Tau International, Vision of 75 Years
Folder 55: Green booklet – 1993 final program
Folder 56: Blue-green – 1991 scientific sessions abstracts
Folder 57: Addendum symposia, 1987
Folder 58: Sigma Theta Tau (contains several booklets)
Folder 59: M-3 reports
Folder 60: Pale purple book – Sigma theta Tau International Leadership Series
Folder 61: Light purple book with irises – Profiles in philanthropy
Folder 62: Dark red booklet – convention awards
Folder 63: Sigma Theta Tau programs and memorabilia, 1990s

Box 7:

Folder 1: "The year 2000: Nursing research", 1982
Folder 2: Parry, 2000 (Texas Children's research, St. Luke's continuing education)
Folder 3: Purple folder – 24th biennial convention, 1977
Folder 4: [Sigma Theta Tau] fall 1988 planning meeting
Folder 5: [Sigma Theta Tau] dual membership request form
Folder 6: [Sigma Theta Tau] fall 1989 planning meeting
Folder 7: Program day + strategic planning, 3/1/90
Folder 8: Annual business meeting, March 26, 1991
Folder 9: Regions assembly, November 1992
Folder 10: [Sigma Theta Tau] membership list, Beta Beta Houston 648
Folder 11: Poster session, [Sigma Theta Tau], research conference (89)
Folder 12: Scholarship/research
Folder 13: 1988 research
Folder 14: Research day, 1992 – 1993
Folder 15: Research, 1981
Folder 16: [Sigma Theta Tau] Research Day, Beta Beta, Spring 1990
Folder 17: [Sigma Theta Tau] Research Day, Beta Beta, February 1991
Folder 18: Research awards and research utilization information, 1999-2000, 2001
Folder 19: Research day/Parry lectureship, April 5, 2001
Folder 20: Research day/Parry lectureship, March 10, 2000
Folder 21: [Sigma Theta Tau] Beta Beta local research awards and policies, 1990

Folder 22: Guidelines for sponsors
Folder 23: Conference planning guidelines, [Sigma Theta Tau] International
Folder 24: Continuing nursing education (white folder with cat sticker)
Folder 25: Newsletter, 1993
Folder 26: [Sigma Theta Tau] Chapter guidelines for policies and procedures, circa 1987
Folder 27: Region 3 assembly programs
Folder 28: Writers' seminar, program meeting – handouts
Folder 29: Application for research funds, Sigma Theta Tau, Beta Beta Chapter, Houston; Brenda

D. Robertson

Folder 30: Shell Oil lectureship, 2002
Folder 31: Shell Oil Dist[inguished] Lect[ureship]
Folder 32: [Sigma Theta Tau] international research grant application forms
Folder 33: Research conference, Beta Beta Houston, February 26-27, 1988
Folder 34: Research day, 2-26-88. 2-27-88
Folder 35: Parry Lecture SP 01
Folder 36: Parry Day 03
Folder 37: Shell Oil Lectureship, October 2000

Box 8:

Folder 1: Red and blue binder – 1969 material, apparently related to founding of Beta Beta Houston chapter
Folder 2: Smaller metal 3 x 5 card box – members information?
Folder 3: "STT membership" – larger metal 3 x 5 card box
Folder 4: Early material

Box 9: Note: This folder was messier than most, with a lot more loose material.

Folder 1: Envelope – Houston endowment grants, addressed to Lynn Wieck
Folder 2: Cream-colored glossy pocket folder – the Healthcare Roundtable
Folder 3: Membership, 1990s
Folder 4: Membership, 2000
Folder 5: Sigma Theta Tau endorsements
Folder 6: STT induction, 2000
Folder 7: Red folder – Sigma Theta Tau, Julie Wheeler
Folder 8: Membership intent forms, 2000
Folder 9: Blue folder – membership intent forms, 1998
Folder 10: Financial, 2000
Folder 11: Proposals, 2000
Folder 12: Fall 2000 membership list
Folder 13: STT master list members – OLD
Folder 14: Completed talent forms
Folder 15: Chapter monthly report
Folder 16: Membership renewal lists

Folder 17: Membership lists (cursive label)
Folder 18: Annual reports, 1999-2000
Folder 19: Annual report, 2000-2001
Folder 20: 2000-2003
Folder 21: Budgets (note: These items were rubber-banded together)
Folder 22: 1996-2000
Folder 23: Envelope – 1988 program, Ann Young
Folder 24: Sigma Theta Tau
Folder 25: Mailing labels
Folder 26: Beta Beta directory and labels, 2000-2001
Folder 27: Senior II (membership intent forms)
Folder 28: RN-BS
Folder 29: Program committee reports, 1994-1996
Folder 30: 1982, 2001
Folder 31: STT chapter roster (1997)
Folder 32: STT chapter directory
Folder 33: Miguel da Cunha's honorary membership to Sigma Theta Tau International
Folder 34: Membership 2000-2001
Folder 35: Induction ceremony, 1999
Folder 36: Stefanie Laine Alexander
Folder 37: Envelope – Vaeck Law Firm
Folder 38: Purple plastic binder – financial, 1996-1997
Folder 39: Evaluation forms, 1992
Folder 40: 2001 professional development conference and leadership academy
Folder 41: Emails, 1999-2000
Folder 42: Certificate of insurance
Folder 43: Beta Beta chapter labels 1999
Folder 44: Certificates (blank) STTI used for leadership team, 2001
Folder 45: 1981
Folder 46: Nomination committee information, 1999-2000, 2001
Folder 47: Leadership team and committee members, 1999-2000
Folder 48: 1999-2000

Box 10:

Folder 1: Red binder – resources for vice president
Folder 2: Pink binder – 1970's material
Folder 3: Sample grant
Folder 4: Minutes – Houston STT, 1978-
Folder 5: Induction program
Folder 6: [Sigma Theta Tau] – Examples of program brochures (how to make them)
Folder 7: Woodhill Study, 1992-1993 brochure
Folder 8: Programs – how to

Folder 9: Newsletter how-to
Folder 10: STT convention
Folder 11: Newsletter 1982
Folder 12: Newsletter
Folder 13: Newsletters – Beta Beta chapter, Dallas, Denton
Folder 14: Beta Beta newsletters – historical file [illegible word]
Folder 15: Newsletters 2001 to 2003 bienni[al?]
Folder 16: White envelope “keep”
Folder 17: Local newsletter October 1990
Folder 18: Newsletters – Ho [Houston] and Dallas
Folder 19: News from national STT
Folder 20: Sigma Theta Tau newsletter, fall 1981 – spring 1982
Folder 21: Sigma Theta Tau newsletter, 76-78
Folder 22: Newsletter #3 – 1981
Folder 23: Newsletter #1 – September 1980
Folder 24: Newsletter 1980-81
Folder 25: Newsletter #2 – November 1980
Folder 26: Newsletters
Folder 27: Newsletter/communications committee
Folder 28: Master – newsletter #2
Folder 29: Sigma Theta Tau newsletter – Spring 1993
Folder 30: Newsletters
Folder 31: Newsletters
Folder 32: Newsletter samples – programs, other chapters STT
Folder 33: Newsletters and publicity, 1999-2000
Folder 34: Region 3 communication and newsletter
Folder 35: Beta Beta newsletters
Folder 36: News items
Folder 37: Newsletters
Folder 38: Sigma Theta Tau newsletter items
Folder 39: Sigma Theta Tau 1989
Folder 40: Book – the official dedication commemorative
Folder 41: [Sigma Theta Tau] 1988-89-90 newsletters, Dallas and Houston
Folder 42: Newsletters – Beta Beta chapter, Houston
Folder 43: STT newsletters and other chapters
Folder 44: Newsletters
Folder 45: Newsletter #3 – original as sent to printer (matted)

Box 11:

Folder 1: Risk [management] certification
Folder 2: Liability insurance certificate, treasurer
Folder 3: Confirmation for Founders’ Day luncheon

Folder 4: Biennial convention, November 2000
Folder 5: STT Beta, Founders' Day programs, historical
Folder 6: booklet – profiles in philanthropy
Folder 7: STT material
Folder 8: 01 Biennial convention
Folder 9: Convention issues
Folder 10: 02 03 budget
Folder 11: [Sigma Theta Tau] incorporated
Folder 12: Chapter treasurer's manual
Folder 13: Committee reports, 2003
Folder 14: [Sigma Theta Tau] biennial convention, November 11-15, 1991, Tampa, Florida
Folder 15: Old directory, guidelines, etc.
Folder 16: Talent form
Folder 17: [Sigma Theta Tau] newsletters
Folder 18: Key Award, 2001
Folder 19: 1981
Folder 20: Convention materials
Folder 21: Orientation tea speech
Folder 22: Chapter president news:
Folder 23: Chapter orientation tea
Folder 24: Wine and cheese, 2002
Folder 25: HOMJ24
Folder 26: Fundraising committee, 1999-2000
Folder 27: Nominations, 2000
Folder 28: Chapter goals, 01-03
Folder 29: Founders' Day, 01 and 02
Folder 30: Founders' Day, October 26, 2000
Folder 31: [Sigma Theta Tau] biennial convention, November 13-17, 1989
Folder 32: [Sigma Theta Tau] EOT goals
Folder 33: EOT [Sigma Theta Tau] general information, historical file
Folder 34: Fundraising
Folder 35: White pocket folder –Sigma Theta Tau Honor Society of Nursing
Folder 36: Brown vinyl certificate folder
Folder 37: Induction ceremony, October 5, 1981
Folder 38: STT induction society programs, historical (keep 5)
Folder 39: Emails Beta Beta status
Folder 40: [Sigma Theta Tau] awards/ Dist Lec
Folder 41: Research guidelines
Folder 42: Awards
Folder 43: Nominations, ballot
Folder 44: Regional information
Folder 45: Chapter Key Award information

Folder 46: Beta Bet annual chapter report, 2001, 2002, 2003
Folder 47: Key Award
Folder 48: Minute originals, 01-03
Folder 49: Clear plastic folder – bylaws 1989-1991
Folder 50: STT material
Folder 51: Packet – Welcome to Sigma Theta Tau
Folder 52: Book – 1999 biennium guidelines
Folder 53: Series of magazines: Image – the journal of nursing scholarship
Folder 54: Series of newsletters: Reflections
Folder 55: Sigma Theta Tau bylaws, Reflections, May-June 1980
Folder 56: Image, June 1981
Folder 57: Sigma Theta Tau membership, 1981
Folder 58: Image, February-March, 1982
Folder 59: Reflections, October 1982
Folder 60: Information and bylaws, Sigma Theta Tau, 1983
Folder 61: Image, winter 1986
Folder 62: Reflections, fall 1987
Folder 63: Reflections, spring 1987
Folder 64: Reflections, fall 1988-1989

Box 12:

Folder 1: 1970's
Folder 2: 1980's
Folder 3: 1990's
Folder 4: Spiral-bound – information packet 1980-1981
Folder 5: Black bank book
Folder 6: Donation thank yous
Folder 7: Spiral-bound – information packet 1977-1978
Folder 8: Spiral-bound – information packet 1980-1981
Folder 9: Spiral-bound – information packet 1980-1981 (written on front)
Folder 10: Research day, March 7, 1979
Folder 11: [Sigma Theta Tau] Beta Beta Founders' Day program, October 27, 1988
Folder 12: Loose items, 1999-2003
Folder 13: Renewal fees
Folder 14: Chapter officer and committee chair list
Folder 15: Leadership team, 01-03
Folder 16: STT bylaws 1996-1997
Folder 17: Bylaws 1996
Folder 18: Sigma Theta Tau – Beta Beta, amendments to bylaws, 1976-1977
Folder 19: Sigma Theta Tau bylaws, 1981-1983
Folder 20: Bylaws – Beta Beta
Folder 21: Annual report/Beta Beta bylaws, last revised June 1991

Folder 22: Annual report 1984
Folder 23: Biennial report 1985-1987
Folder 24: Biennial report 1985-1987
Folder 25: STT recognition form
Folder 26: Booklet – distinguished lecturer program, 1998-1999
Folder 27: STTI: Videotapes
Folder 28: Minutes from Dallas, 1971-1972
Folder 29: Sigma Theta Tau board meeting minutes 1977
Folder 30: Book – 2001 biennium, guidelines for chapter administration and governance
Folder 31: Envelope addressed to Stanley Michele Cowan-Bartel
Folder 32: STT minutes, Dallas, 1978-1979
Folder 33: STT biennial report
Folder 34: Sigma Theta Tau Honor Society of Nursing 1992 annual report
Folder 35: Sigma Theta Tau Honor Society of Nursing, 1981-1982 annual report, 60 years of nursing

Folder 36: Chapter biennial reports, 1977-1979
Folder 37: Sigma Theta Tau International – profiles in philanthropy
Folder 38: STTI membership forms
Folder 39: Red folder - Sigma Theta Tau International Honor Society of Nursing
Folder 40: Beta Beta eligibility committee
Folder 41: Chapter fundraising manual
Folder 42: Silver folder - Sigma Theta Tau International Honor Society of Nursing
Folder 43: Sigma Theta Tau International 34th biennial convention program
Folder 44: Image, second quarter 1997
Folder 45: Chapter fundraising manual
Folder 46: Beta Beta events calendar
Folder 47: Dual membership forms
Folder 48: Beta Beta heritage committee
Folder 49: Beta Beta awards committee

Box 13:

Folder 1: BB Bulletin
Folder 2: STT editor, too
Folder 3: [Sigma Theta Tau] chapter leader news
Folder 4: Letterhead and envelopes
Folder 5: Envelope – resources for president
Folder 6: 1999 directory
Folder 7: Membership
Folder 8: Sigma Theta Tau International officers' handbook
Folder 9: Beta Beta STTI financial records 1995-1996
Folder 10: STTI annual reports
Folder 11: Solomon Smith Barney financial report

Folder 12: 25th anniversary, 1995
Folder 13: [Sigma Theta Tau] draft of proposal to administratively separate Beta Beta
Folder 14: 1980s
Folder 15: 1990s (induction powerpoint disks)
Folder 16: STTI giving and contributions
Folder 17: Leader CVs
Folder 18: Forms, 1990s
Folder 19: Research Day 1990
Folder 20: Congratulatory letters
Folder 21: STT Beta Beta elections
Folder 22: Officers 1990s
Folder 23: Beta Beta officers 1978-1979
Folder 24: Annual report, July '98-June '99
Folder 25: Applicants and members, 1990s
Folder 26: STTI regional contacts
Folder 27: Research proposals, 1993
Folder 28: STT – CVs from programs held before 1994-1995 (red folder)
Folder 29: Desk copy request form
Folder 30: Sigma Theta Tau chapter directory
Folder 31: Beta Beta directory
Folder 32: UT chapter list
Folder 33: Budget information, 2000-2001
Folder 34: Beta Beta Leadership Team
Folder 35: [Sigma Theta Tau] Beta Beta Houston financial report
Folder 36: Sigma Theta Tau conference, 1978
Folder 37: Addresses and phone numbers, officers and committee members
Folder 38: Membership, 1986-1988
Folder 39: Correspondence – letters from national headquarters
Folder 40: 1970's
Folder 41: Beta Beta chapter – president-elect
Folder 42: Sigma Theta Tau research day 1988 evaluations
Folder 43: Senior I, 1998-1999
Folder 44: STT meeting 9-28-98
Folder 45: 92-93

Box 14:

Folder 1: Booklet – distinguished lecturer program 1998-1999
Folder 2: Beta Beta annual report 95-96, 1996-1997
Folder 3: STT letterhead
Folder 4: BOD minutes
Folder 5: Spiral-bound gray booklet – essentials of baccalaureate education for nursing
Folder 6: Clear vinyl folder – Sigma Theta Tau letterhead and envelopes

Folder 7: STT fee increase
Folder 8: Sigma Theta Tau 1978-1979 minutes
Folder 9: Eligibility committee minutes, 1978-1979
Folder 10: STT minutes, 9/78-5/80
Folder 11: STT orientation
Folder 12: Sigma Theta Tau Beta Beta awards committee, 1995-1996
Folder 13: Undergrad applications
Folder 14: Graduate student applications
Folder 15: Forms, 1984
Folder 16: 1980s
Folder 17: Clear vinyl – welcome packet
Folder 18: [Sigma Theta Tau] purple pocket folder
Folder 19: Clear vinyl – welcome packet
Folder 20: Bylaws, 97-99
Folder 21: Pink binder – looks like early material, 1970s
Folder 22: Membership
Folder 23: Bylaws (STT)
Folder 24: STT Beta Beta bylaws, April 1980
Folder 25: By-laws
Folder 26: 1985
Folder 27: 1982
Folder 28: Set of five Image magazines
Folder 29: Reflections
Folder 30: Clear vinyl – welcome packet
Folder 31: Clear vinyl – welcome packet
Folder 32: Quest users' guide
Folder 33: Sigma Theta Tau general information
Folder 34: Minutes (huge folder within a folder)
Folder 35: 1970s
Folder 36: 1970s
Folder 37: Address labels, Houston members
Folder 38: Bylaws
Folder 39: Research Days, 1977
Folder 40: Mixed material, 1975-1990 (Research Days, proposals, directories, abstracts, etc.)
Folder 41: [Sigma Theta Tau] 1989-1991
Folder 42: [Sigma Theta Tau] planning yearly calendar
Folder 43: Intercollaborative coordinating committee
Folder 44: Prevention of Battering During Pregnancy flyers
Folder 45: [Sigma Theta Tau] 1989 addresses of all chapters
Folder 46: Sigma Theta Tau Beta Beta bylaws 1989-1991
Folder 47: Various flyers
Folder 48: [Sigma Theta Tau] applications, undergraduate nominees

Folder 49: [Sigma Theta Tau] application forms – graduate and community
Folder 50: Acceptance/rejection letter – Ruth as form on Macintosh disk
Folder 51: 1970s
Folder 52: Gray and maroon pocket folder – Sigma Theta Tau Honor Society of Nursing
Folder 53: [Sigma Theta Tau] expense vouchers – local chapter
Folder 54: Clear folder – bylaws 1985
Folder 55: Inductions, 1970s
Folder 56: Two booklets on chapter policies and procedures
Folder 57: Research circa 1990

Box 15:

Folder 1: Sigma Theta Tau officers' handbook (blue vinyl binder)
Folder 2: Sigma Theta Tau, early 1980s (red Texas Woman's University binder)
Folder 3: Chapter leader resources (blue vinyl soft binder)
Folder 4: Small souvenir flag – red with white 5-petal flower design
Folder 5: White folder – Texas Woman's University
Folder 6: Richard Kleinrock
Folder 7: Eligibility and induction orientation, 1999-2000, 2001
Folder 8: Envelope (2) – Welcome to Sigma Theta Tau International!
Folder 9: Laurie – acceptance letter
Folder 10: Clear folder – welcome packet
Folder 11: Manila and green envelope – welcome
Folder 12: 1989 induction
Folder 13: SST – induction attendance form
Folder 14: Induction ceremony guide and programs
Folder 15: [Sigma Theta Tau] 1991 induction info packet
Folder 16: [Sigma Theta Tau] Beta Beta induction ceremony April 1989
Folder 17: Sigma Theta Tau Beta Beta induction ceremony, April 22, 1988
Folder 18: STT induction ceremony (1983?)
Folder 19: Disaster CNE applications
Folder 20: Communications, Beta Beta and International, 1999-2000, 2001
Folder 21: Booklet – 35th biennial convention awards and recognitions
Folder 22: Resource directory, Leave a Legacy campaign
Folder 23: Membership eligibility forms
Folder 24: Orders expected for membership, October 1982
Folder 25: Info – newly elected members, mailing forms, 1982
Folder 26: Expense vouchers
Folder 27: STT Dual request form
Folder 28: Transfer request form
Folder 29: STT address correction form
Folder 30: 2000 chapter report
Folder 31: Program committee, 1999-2000

Folder 32: Research application and flyer, Spring 2000
Folder 33: Guideline for writing summary reports – standing committees
Folder 34: Gray pocket folder – Sigma Theta Tau International, Michele Bartel
Folder 35: Graduate scholarship, Spring 2001
Folder 36: Beta Beta chapter statistics
Folder 37: Minutes 2001
Folder 38: New members – forms, orders, etc.
Folder 39: Transition meeting, June 2000
Folder 40: Board/team meeting, August 3, 2000
Folder 41: Business meeting, September 19, 2000
Folder 42: E-Z (E-2?) Recognition of Ch members
Folder 43: Chapter goals and activities, 1999-2000
Folder 44: Blue booklet – membership eligibility
Folder 45: Directory 1999
Folder 46: Small red accounts notebook
Folder 47: 1980s
Folder 48: Booklet – 2000-2001 distinguished lecturer program
Folder 49: Beta Beta chapter letters of congratulations (empty)

Box 16:

Folder 1: Box of photographs
Folder 2: White vinyl photo album with gold trim
Folder 3: White binder - 2001 guidelines for chapter governance
Folder 4: Pink binder - Financial records circa 2003-2004
Folder 5: Blue binder – Budget 1983-1985
Folder 6: Blue binder – Annual financial report and budget 1984-1985
Folder 7: Blue binder – Schedule of cash balances 1989

Box 17: Addendum, date unclear – probably between 2018 and 2020

Folder 1: Map-patterned box of photographs (orange/yellow color scheme)
Folder 2: Map-patterned box of photographs (orange/green color scheme)
Folder 3: Gray archival box with Rolodex

Box 18: Addendum, date unclear – probably between 2018 and 2020

Folder 1: University of Texas Health Science Center School of Nursing alumni directory 25th anniversary edition, 1972-1997
Folder 2: University of Texas System School of Nursing 1975-1976 catalog and directory, 1976-1977 catalog; Masters of Nursing brochure; photos from Briar Club reunion 2000
Folder 3: Images from Adrian Melissinos photograph identifying party
Folder 4: UT President's Century Club School of Nursing paperweight
Folder 5: Large brown pocket folder with class descriptions and class planning materials

Folder 6: Various publications with articles on the UT School of Nursing; 2005 CNR grand opening

Folder 7: UT School of Nursing 35th anniversary showcase, 2005-2006 scholarship luncheon, Sigma Theta Tau, Zeta Pi Chapter

Folder 8: Loose in box – UT School of Nursing information booklet, FOCUS magazine 2003, 1979 graduation program, older information booklet, INTERFACE newsletter

Folder 9: Dedication of student community center

Folder 10: Cohen.bio.doc floppy disks

Folder 11: news items, various publications

Folder 12: Graduation 1977, 1997

Folder 13: Brown pocket folder – graduation 1979

Folder 14: UT School of Nursing newsletter 1975-1976

Folder 15: Distinctions newsletters circa 2003-2004

Folder 16: Blue hanging pocket folder – alumni material, employer surveys, etc.

Folder 17: Blue hanging folder – alumni association meeting 1976; photo proofs

Folder 18: UT School of Nursing building under construction, Dr. Willerson, Dean Starck

Box 19 Addendum 2020

Folder 1: Beta Beta 2011-2012

Folder 2: Events circa 2008 – 2015

Folder 3: Loose in box, Xerox of photo of nurse with little girl “P2706”

Folder 4: TMC Library 2012

Folder 5: Beta Beta 2008-2009

Folder 6: Beta Beta 2006-2007

Folder 7: Beta Beta 2010-2011

Folder 8: Beta Beta 2004-2005

Folder 9: Beta Beta 2007-2008

Folder 10: Beta Beta 2009- 2010 green folder

Oversized: Charter